

M.Phil. COOPERATION (FT/PT) PROGRAMME

ELIGIBILITY : M.Com. (Cooperation) / M.Com. (Cooperative Management) / M.A. (Cooperation) / M.Com. (All Branches) / MBA (Cooperative Management) / MBA (All Branches)/M.A. (Economics) / MIB (Master of International Business)

PROGRAMME OBJECTIVES :

1. To enable to scholars to understand the research methods.
2. To enable the scholars to identify and formulate problem for research.
3. To understand the management of cooperative enterprises.
4. To enable the scholars to understand the functional areas of cooperative management.
5. To enable the scholars to understand the cooperative accounting and audit.

PROGRAMME STRUCTURE

Seme ster	Course	Title of the Paper	Exam Hours	Credits	Marks		
					IA	UE	Total
I	Course I	Research Methodology	3	4	25	75	100
	Course II	Management of Cooperative Enterprises	3	4	25	75	100
	Course III	Paper on Topic of Research (The syllabus will be framed by the Guide and the examination will be conducted by the COE)	3	4	25	75	100
II	Dissertation & Viva-Voce	Dissertation 150 Marks Viva 50 Marks	---	8	---	---	200
	Total			20	---	---	500

PROGRAMME OUTCOMES :

On completion of the course, the scholar would be

1. Gained the knowledge about the research methods .
2. Capacitated to identify the research problem.
3. Obtained detail knowledge on management of cooperative enterprises.
4. Acquired knowledge of cooperative management to undertake the Ph.D. research.

COURSE I

RESEARCH METHODOLOGY

Course Objectives :

1. To identify and formulate a problem for research.
2. To prepare suitable research design for a study.
3. To choose appropriate methods of sampling, and tools and techniques for data collection.
4. To apply the appropriate statistical methods for analysis of data.
5. To prepare research report without any manipulation.

UNIT I Research: Meaning, Purpose, Types of Research – Applied research, action research, and evaluation research – Theory and hypotheses. Methods of Research: Historical Research, Descriptive Research, Survey Research, Case Study and Experimental Research.

UNIT II Tools and Technique of Research: Observation, interview schedule and questionnaire, checklists - Planning a Research Project – selection and formulation of a research problem, review of literature, setting up of objectives, concepts, formulation of hypothesis, research design.

UNIT III Sampling: Types of sampling, sampling procedures, target population, sampling frame, sampling units, sampling error, standard error, and determination of sample size.

UNIT IV Scaling Concept: Measurement, types of scales, criteria for good measurement, index measures. Attitude Measurement: Attitude rating skills, ranking, sorting, coding, transcription and tabulation.

UNIT V Analysis of Data: Univariate, bi-variate and multi-variable analysis, testing of hypotheses, measurement of variability, correlation, regression, time series, chi-square test. Report Writing: Type of reports, contents of report, style of reporting, steps in drafting reports and follow up.

References:

1. Donald H. Mc Burney, **Research Methods**, Thomson Asia Pvt. Ltd., Singapore, 2002.
2. Donald R Cooper and Ramela S. Schindler, **Business Research Methods**, Tata McGraw Hill Publishing Company Limited, New Delhi, 2000.
3. Kothari CR, **Research Methodology**, Wishva Prakashan, New Delhi, 2001.
4. Krishnaswamy O.R., **Methodology of Research in Social Sciences**, Himalaya Publishing House, Bombay, 2002.
5. Ravichandran K and S.Nakkiran, **Introduction to Research Methods in Social Sciences**, Abhijeet Publications, Delhi, 2009.
6. Raymond-Alain, et. al., **Doing Management Research**, Sage Publications, London, 1999.
7. Uma Sekaran, **Research Methods for Business**, John Wiley and Sons Inc., New York, 2000.

Course Outcomes :

On completion of the course, the scholar will be able to

1. understand the research problem.
2. preparation of schedule.
3. choose appropriate sample frame, and tools & techniques of data collection.
4. understand the application of statistical tools and computation of various analysis.
5. frame of Hypothesis and test the Hypothesis.

COURSE II

MANAGEMENT OF COOPERATIVE ENTERPRISES

Course Objectives:

1. To familiarise the scholars with the concept of management of cooperative enterprises.
2. To enable the scholars to understand the governance structure of cooperative enterprises .
3. To enable the scholars to understand the basic issues faced by the cooperatives.
4. To motivate the Scholars to know the operational efficiency of cooperatives.
5. To encourage the scholars to understand the New Generation of Cooperatives.

UNIT I Cooperative Management: Cooperation as a socio-economic system – Cooperation as a system sector and movement – features of Cooperation – Cooperative Ideology – Principles of Cooperation ICA 1995 statement of cooperative identity – Cooperative management: Concept, Goals – Governance structure – General Body, Board, Executive control – management of cooperative enterprises vs. other form of business organization.

UNIT II Incorporation and System of Control: External control by Registrar of Cooperative Societies – Cooperative Legal Provisions relating the Registration, Amendments, Supervision, Inquiry, Inspection, Audit, Management, Liquidation, General Bye-laws – Recent trends towards liberalized legislation.

UNIT III Cooperative Accounting & Audit System: Salient features – Differences of Cooperative Accounting from Double and Single entry. System of Cooperative Audit: Need and Importance – Audit Programme – Financial Audit – Administrative Audit – Verification and Valuation – Audit of Final Accounts and Balance sheet – Compilation of Audit Report and Schedule of Defects.

UNIT IV Organisational Structure, Objectives and Functions of - National Cooperative Union of India (NCUI) – National Centre for Cooperative Training (NCCT), National Council for Cooperative Education (NCCE) – National Cooperative Development Corporation (NCDC) – International Cooperative Alliance (ICA) – Regional Institute of Cooperative Management (RICM) – Institute of Cooperative Management –Role of Federal Organizations.

UNIT V Functional Areas of Management as applied to Cooperatives: Elements of Financial, Operations, Marketing, Human Resources Management, SWOT Analysis in Cooperatives.

REFERENCES:

1. Government of Tamilnadu, **The Tamil Nadu Cooperative Audit Manual**, Chennai, 1993.
2. Government of Tamilnadu, **The Tamilnadu Cooperative Societies Act 1983**.
3. Government of Tamilnadu, **The Tamilnadu Cooperative Societies Rules 1988**.
4. Kamat, G.S., **New Dimensions of Cooperative Management**, Himalaya Publishing House, New Delhi, 1987.
5. Kapoor, D.R. **Hand Book of Cooperative Audit**, Anmol Publications Pvt., Ltd., New Delhi, 1998.
6. Krishnaswami, O.R., **Cooperative Account Keeping**, Oxford IBH Co., New Delhi, 1990.
7. Krishnaswami, O.R., **Principles of Cooperative Audit**, Oxford IBH Co., New Delhi, 1992.
8. Krishnaswamy, O.R., **Democracy in Action**, Somaiya Publishing House, New Delhi, 1979.
9. Kulandaiswamy V., **Text Book of Cooperative Management**, Aruda Academy, Coimbatore, 2002p
10. Manickavasagam, P.A., **Treatise on Cooperative Account Keeping**, Rainbow Publications, Coimbatore, 1989.
11. Nakkiran, S., **Cooperative Management - Principles and Techniques**, Deep & Deep Publications, New Delhi, 2006.
12. Ravichandran, K and S.Nakkiran, **Cooperation: Theory and Practice** Abhijeet Publications, Delhi, 2009.
13. Shah, A.K., **Professional Management for Cooperatives**, Himalaya Publishing House, New Delhi, 1987.
14. Weeraman P.E., **A Model Cooperative Societies Law with the Authors Commentary**, New Delhi, ICA 1994.
15. Weeraman P.E., **The Effect of Cooperative Law on the Autonomy of Cooperatives in South East Asia**, New Delhi, ICA, 1989.

Course Outcomes:

On completion of the course, the scholar would be

1. Gained knowledge about the cooperative enterprises and their structure.
2. understood the rights, duties and responsibilities of Board of Directors
3. got knowledge about the administrative powers of Registrar of Cooperative Societies and functional registrar
4. understood the operational efficiency and strategies for sustainable development
5. Got idea about the SWOT analysis in Cooperative Enterprises.

